



# Bay-O-Vista Swim & Tennis Club INC. Party Request Form

Party -Scheduling  
(510) 357-8366 ex 0  
swim@bovswim.com

**NO DEPOSITS REQUIRED.** This Party request form is required for all parties of 8 & over **(including members in total)**. Maximum party size is 24 people (includes members and guests). **This form must be filled out & returned 7 days prior to the party date. We need time to schedule staff. Your guest list must be handed to the front Desk prior to entry of guests. NO SHOW- \$50 Cancellation Fee will apply.**

Member Name: \_\_\_\_\_ Member Number: \_\_\_\_\_ Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email Address: \_\_\_\_\_@\_\_\_\_\_.

Date of Party Requested: \_\_\_\_/\_\_\_\_/\_\_\_\_ Party time (start & end): \_\_\_\_\_ - \_\_\_\_\_ Occasion of Party: \_\_\_\_\_

### Please check off area you are requesting for Party:

NO Parties under Awning in front of office, by spa or Locker room Bldg.

- Upper BBQ
- Lower BBQ
- Need BBQ Utensils
- Handicap/ADA area required-tables

### Indoor Club Room Rental Only

Club Room (\$185/\$35 cleaning deposit \$150 net)

**Guest fees 3yrs and up \$15.00**

**Guest Fees 2yrs and under \$7.00**

### **"Pick-Up Party Guest Wavier Form"**

**You are required to fill out in advance of the start of your party. No Form-No Entry of Guests**

#### Party Make Up

Number of Adult Members \_\_\_\_\_

Number of Child Members \_\_\_\_\_

Number of Adult Guest \_\_\_\_\_

Number of Child Guest \_\_\_\_\_

### **Club Room Rental Information:**

The fee to rent the club room is \$185 with a \$35 cleaning deposit; this will be refunded to your account, if room is left clean & undamaged. All existing furniture and equipment will stay in place in the room (all toys will be removed). Furniture will be placed in club room by staff on request. The sponsoring member will set up tables & chairs. **Maximum party size 24 people (includes members and guest).**

Furniture Needed: Number of Tables: \_\_\_\_\_ Number of Chairs: \_\_\_\_\_

### **Bay-O-Vista Party Rules**

#### **Please read & sign the bottom**

- 1.) You will be scheduled based on if your membership account is current and the open dates of the pool deck party schedule. . We ask 3-7days in advance to plan our Staff requirements to protect you and your party. We need time to arrange and get back to you. Please plan ahead. Only a written request will be considered for approval and to schedule a date on our calendar.
- 2.) Member's Account must be in good standing, no past dues. Must be current. By requesting this party all fees will be charged to the requesting responsible members account. No guest day tickets may be used as payment.
- 3.) No-Lifeguard charges or Fees June 31- September 1 this is considered our (summer season) during this time we have lifeguards on duty. Fees are only charged when Lifeguards are not normally on duty or size of party requires it, \$15 per hour charge with a min. of 2 hrs.
- 4.) All parties with Children must have a 3-1 ratio or 3- child to every 1-adult for supervision and safety; this is required for all parties.
- 5.) No glass allowed in the Club (\$50 penalty fee), unless club room is rented, glass must stay in the club room at all times. Club supplies a hand truck to transport sealed boxes of glass bottles UP TO CLUB ROOM. NOT ALLOWED ON POOL DECK..
- 6.) Only members can apply and must be present at all time with your guest. You are responsible for presenting the Guest List for sign in (attached & on back) and behaviors based on membership Agreement, please keep your guests aware of our club rules & regulations.
- 7.) No DJ's or loud music allowed of any kind.
- 8.) No catering allowed of any kind. No charcoal allowed.
- 9.) Only 8 people are allowed in the hot tub at one time.
- 10.) Any violation by guests or members during your party is grounds for your membership to be revoked without prior notice and or warning. Please see reverse side of this page for guest rules and regulations.
- 11.) Violations of any Club Rules or Regulations during your party, causing club damage or not cleaning your area/trash may result in a \$100 Clean up charge plus any cost of damages caused from your event.
- 12.) No Smoking allowed on premises this is a California state law and will be strictly enforced. This includes the parking lot.
- 13.) GUEST MUST BRING THEIR OWN TOWELS, OR BE CHARGED \$1.00 PER GUEST TOWEL.**
- 14.) Guest fees subject to change without notice.
- 15.) Unannounced parties are not permitted and may be subjected to club max guest capacity for the day.

✓ I have read and understand all rules & regulations above:

**X:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# B.O.V Party Guest Waiver

**Please Sign-In Before Entry**

**Children 18 years and younger must be signed in by an Adult**

The undersigned guest agrees to abide by the rules and regulation of The Club. The undersigned guest also understands that the activities offered by The Club involve physical risks of injury to him or herself and agrees that all use of The Club facilities and activities shall be taken at his or her sole risk, and that The Club shall not be liable for any injuries (mental; bodily, or death) or nay damage to him or her, or his/her property, or any economic loss, or be subject to any claim, demand , injury, or damages what-so ever, including, without limitation, those damages resulting from any acts or omissions, including acts or active or passive negligence on the part of The Club, its officers or agents. The guest, for himself or herself and on behalf of his/her executors, administrators and assigns, does hereby expressly forever release and discharge The Club, its successors and assigns, as well as it's officers and agents, for such claims, demand, injuries, damages, actions or causes of action. A copy is available for you of this form at any time and is posted on the news board. Notify the Front Desk If you require or have any ADA Handicap Accessible BBQ Area needs.

Guest fees are subject to change without notice

	<b>Member Number:</b>	<b>Date:</b>
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**Time of Party** \_\_\_\_\_ **Location** \_\_\_\_\_

	Guest Name	<u>Guest Signature</u>	Age:	0-2yrs \$7.00	3yrs and up \$15.00
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					



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The undersigned guest agrees to abide by the rules and regulation of The Club. The undersigned guest also understands that the activities offered by The Club involve physical risks of injury to him or herself and agrees that all use of The Club facilities and activities shall be taken at his or her sole risk, and that The Club shall not be liable for any injuries (mental; bodily, or death) or nay damage to him or her, or his/her property, or any economic loss, or be subject to any claim, demand , injury, or damages what-so ever, including, without limitation, those damages resulting from any acts or omissions, including acts or active or passive negligence on the part of The Club, its officers or agents. The guest, for himself or herself and on behalf of his/her executors, administrators and assigns, does hereby expressly forever release and discharge The Club, its successors and assigns, as well as its officers and agents, for such claims, demand, injuries, damages, actions or causes of action. A copy is available for you of this form at any time and is posted on the news board. Notify the Front Desk Staff if require or have any ADA Handicap issues for Accessible BBQ Area Needs.

<b>Member Name (HOST):</b> _____	<b>Member Number:</b> _____	<b>Date:</b> _____
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**Time of Party** \_\_\_\_\_ **Location** \_\_\_\_\_

	Guest Name	<u>Guest Signature</u>	Age:	0-2yrs \$7.00	3yr and up \$15.00
<b>22.</b>					
<b>23.</b>					
<b>24.</b>					

The members sponsoring the party must go over the names on the list and sign off on it before leaving:

X \_\_\_\_\_ Date: \_\_\_\_\_  
 Member please print your name here